



LEAVE OF ABSENCE REQUEST

NAME: _____

DATE: _____

EFFECTIVE DATE OF LEAVE OF ABSENCE: _____

ENDING DATE OF LEAVE OF ABSENCE: _____

REASON FOR LEAVE OF ABSENCE:

All Leave of Absence requests must be approved by the Board of Directors. You will be informed of the decision. **Our bylaws state that while on a leave of absence, playing privileges are suspended.** To reinstate your membership after a leave of absence, you must pay any outstanding balance you had at the time of your leave of absence and one month's dues. If members are assessed during your leave of absence, you will have to pay the assessment before reinstating your membership. To reinstate your membership, please submit with your payment, a completed membership application so we can ensure our records are up to date.

Signed Date

FOR OFFICE USE ONLY:

Approved _____ Effective Date: _____

Outstanding Balance: _____



RESIGNATION

NAME: _____

DATE: _____

EFFECTIVE DATE OF RESIGNATION: _____ DUES DEPOSIT AMOUNT: _____

REASON FOR RESIGNATION:

Our bylaws state that for a period of one year after resigning, a member may not play golf at Dayton Golf and Country Club except in league or tournaments. If you have an outstanding balance, you cannot use the facilities for any reason. If you paid a dues deposit, it will be applied to any outstanding balance and the difference refunded. In the future, if you would like to rejoin the club, you must pay any outstanding balance. If you wish to rejoin within twelve months of your resignation date, our bylaws state that you must pay back dues and fees from the time of the resignation and the current month's dues. If you want to rejoin after twelve months, you can join under the current membership requirements at that time. To rejoin the club, please submit with your payment, a completed membership application.

Signed

Date

FOR OFFICE USE ONLY:

Effective Date: _____ Outstanding Balance (after dues deposit applied): _____

Dues Deposit: Amount _____ Refunded _____ Applied to Outstanding Balance _____